

Class Rules and Procedures:

1. Come prepared: on time, homework done, "French First" attitude.

Bring to Class Everyday your French materials, paper, and something to write with, and be in your seat before the bell rings. The teacher, not the bell, dismisses class. No food or beverages other than bottled water, please. This helps keep the classroom clean and pleasant. No working on other subject homework or reading other materials during instruction time.

2. Be respectful and courteous to your classmates and teacher. To successfully learn a foreign language, students must be willing to try new experiences. They must be comfortable attempting new pronunciation sounds, working in small groups, in front of the class, and with several different partners. People are willing to do this in a safe, supportive atmosphere, where they don't fear ridicule from their peers or their teacher. In my classes, we are all part of a team. We support each other with acceptance, encouragement and respect.

3. Be a risk taker. Don't be afraid to speak out or to make mistakes. We LEARN by mistakes - and I want my students to learn! Take chances. Try out what you're learning. Parlez français ! Have fun with this, and participate fully in class. How much you get out of this class will depend very much on how much you're willing to put in.

4. Do as your teacher asks, the first time she asks.

5. All classes follow the code of conduct as outlined in the Student Handbook. (This pertains also to the use of electronic devices, which will be out and turned on in French class only at times designated by the teacher, and only for use with specific French class activities.)

Consequences: 1. Verbal warning 2. Possible removal from proximity to other students for the duration of the class period, plus an email or call to parent 3. Referral to Principal

French Class Daily Procedures:

"On time" means being in your seat when the bell rings and working on the short "Bellringer" that you will find on the front blackboard. Your French notebook should be out, open, and ready to go. If you have forgotten to bring materials such as a pen, pencil or sheet of paper, such items are usually available in and on the little rolling cart against the windows. Help yourself before class starts. I will start class with a greeting, and the class will respond by saying "Bonjour Madame" in unison.

If you are tardy, enter quietly, hand me your pass, and take your seat quickly.

You should be in your assigned seat at all times during class instruction unless I have given directions otherwise. (Many of our activities will require movement of some type, or re-configuration of desks to work with partners or in groups.) Use the pencil sharpener BEFORE class begins, and hold onto things you wish to put in the garbage can until on your way out of class. You are permitted to get up quietly to get tissues as needed. Boxes of tissue are generally found on the table at the back of the class and on both sides of the room. During class, LISTEN when someone else is speaking, and SPEAK when you are supposed to speak. Your full attention and participation are required!

French (NOT English) is used at all times possible in the classroom, and we will practice strategies to help us increase our ability to do so. If you must use English for any reason, you must first ask for permission, IN FRENCH, to do so. ("Puis-je parler anglais?") I will generally provide certain oral instruction and explanations in English, and directions on most handouts will be in English so as to avoid any unnecessary confusion. Maximizing use of French in the classroom will increase proficiency, and it is also fun!

Whenever I need your attention during an activity, I will clap. Stop whatever you are doing, face me silently, and wait for instructions. I will have something to say that you will need to hear.

It is expected that you will use the restroom before the school day begins and in between classes as necessary. I generally do not allow students to leave the room during class time for any reason except a true restroom emergency. I would not expect this to happen more than once per quarter.

Resources and Required Supplies: Resource materials are mostly drawn from a wide variety of authentic sources in both print and non-print, and you will receive many handouts. You are expected to maintain and bring to class everyday a three ring binder organized in four sections: a) handouts b) class notes and homework c) journal d) miscellaneous. This will be checked regularly. Every item should be dated and kept in chronological order. I may announce a notebook check ahead of time, or I may check the notebook "as is" with no warning. Your notebook should be up to date and organized at all times. You should also always have available a writing utensil (either pen or pencil, preferably not in red ink).

If You Are Absent: After an excused absence it is your responsibility to find out and make up what you missed. Check Progress Book and our Devoirs wiki where I will post all homework and assignments. Handouts given out in class will usually be available to download via the French Class Devoirs Wiki. Be sure to consult with a classmate for important class notes you may have missed, and see me with any questions you may have.

Make-up Tests and Other Assessments: It is your responsibility to arrange make-up tests and assessments with me; I will not remind you. In the case of a planned excused absence, you are responsible for getting your work ahead of time and for being prepared when you return to class. When a graded assignment or a test is planned on a day you know you will be absent, please make arrangements with me before the absence.

Evaluation Procedures:

Progress toward proficiency in the three modes of communication will be assessed frequently, both formatively and summatively, and by a variety of means: graded assignments and projects, presentations, quizzes (oral and written), tests (oral and written), informal and formal class activities, integrated performance and proficiency assessments, and use of portfolios and journals for reflection and self assessment. Tests are announced in advance, and quizzes are USUALLY announced. Rubrics and/or checklists describing grading criteria for assignments and activities will generally be available. Short daily homework practice is randomly checked only for completion. Participation is not graded, as it is simply expected and necessary if you want to do well in class. Letter grades, based on percentage values, follow the scale outlined by the district.

Late Work: I will only accept late **graded** work that is turned in no more than one calendar week from the day it was originally due. (Late daily homework assignments are not accepted at all.)

Respect of Academic Honor Code: This means, but is not limited to, not using an online translator, not copying another student's work, not using a native speaker's help, not cutting and pasting from the internet when turning in your work for a grade. Online dictionaries can be used when advised by teacher. World Language students should be reminded that it is usually quite easy for a teacher to detect Internet translations, since programs often cannot tell the difference between literal and idiomatic usage. Violation of Honor Code will result in a zero on the test or assignment; a second offense will result in a zero plus referral to an administrator.

Expectations for computer lab time and use of electronic devices

The wealth of information and exposure to Francophone resources on the Internet is vast! As a language learner, you should be aware of the resources and how they will aid your language acquisition. For this reason, our class will frequently use the computer lab and/or incorporate activities during which you may use electronic devices you have brought to school. The activities that we will work on are designed to enhance your learning experience and teach you the necessary computer skills that you will need after high school. This does

not replace any time on your own that you should be spending on the French class wiki to practice and enhance what you are learning in class.

1. Computer lab time is for French class work. You are in class, but in a different setting. Use self-control and be aware of your surroundings.
2. No other Web sites, games, proxies, or schoolwork should be accessed.
 - a. Consequence: You will lose computer lab use for the day. All assigned activities will need to be made up on your own computer time or you risk losing the activity points.
3. While in the lab, we are still in French class. Therefore, all French class rules apply: Stay in your seat, no English chit-chat should be used., etc.
 - a. Consequence: All normal consequences for infraction of class rules.
4. It is expected that all electronic devices you have brought to school will stay put away and turned off in your bag, pocket, purse, etc. except during teacher announced activities.
5. All school-wide rules apply for the use of electronic devices.
6. When we are doing an activity that includes the use of devices, these will be used for French class activities ONLY.
 - a. Consequence: Your device may be confiscated for the duration of the class period and you will have to complete the activity on your own.
7. We will frequently do (oral) Google Voice activities both inside and outside of class. Any prank calls or any use of phones inside class for activities non related to what we are doing will result in loss of the privilege of using Google Voice to complete the assignment and any future assignments .You will have to arrange to come in at lunchtime or before or after school to do all of your oral work with me on a one-on-one basis.
8. Students must seek approval before recording audio, taking a photo, or making a video in the classroom.
9. Online translators are prohibited.